

2025-2026 AWC MEMBER PARTICIPATION FORM

Name _____ *Getting involved makes AWC great!*

Participation Obligations

- 1) **Kitchen Crew: Non-board members must provide 'kitchen crew' service for one month** (i.e., at the 2nd and 4th Wednesday meetings). Please circle three months you could be available to work; we'll let you know what month you are assigned. If you cannot work, please find a substitute to work for you.

Sep Oct Nov/Dec Jan Feb Mar Apr May Jun

- 2) **Members must work at three Jewelry Sales events annually plus support our "Done in a Day" activities, Authors' Faire and other fundraising events. Sign up at meetings.**
- 3) **Each member is obliged to 'help run' AWC by participating in the activities listed below. Please select any areas of interest to you. You will be contacted if help is needed in those areas. Descriptions can be found on the next page and in *Our Philanthropies* flyer. If you are willing to be a lead, mark X in the box under L. If you would like to be a participant, mark the box under P.**

A. Programs

- | | <u>L</u> | <u>P</u> |
|-----------------------------|--------------------------|--------------------------|
| a) A/V Coordinator | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Evites and RSVPs | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Catering Coordinator(s) | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Decorations | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Kitchen Crew Coordinator | <input type="checkbox"/> | <input type="checkbox"/> |

B. Fundraising

- | | | |
|-----------------------------|--------------------------|--------------------------|
| a) Winter/Spring Fundraiser | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Authors' Faire | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Jewelry Sales | <input type="checkbox"/> | <input type="checkbox"/> |

C. Communications

- | | | |
|-----------------------------|--------------------------|--------------------------|
| a) Photographer | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Publicity | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Social Media Websites | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Newsletter editor (Leaf) | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Historian | <input type="checkbox"/> | <input type="checkbox"/> |
| f) Webmaster Website | <input type="checkbox"/> | <input type="checkbox"/> |
| g) Website Administrator | <input type="checkbox"/> | <input type="checkbox"/> |

D. Membership

- | | <u>L</u> | <u>P</u> |
|----------------------------|--------------------------|--------------------------|
| a) Merry Mentors | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Sunshine Correspondence | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Greeter Coordinator | <input type="checkbox"/> | <input type="checkbox"/> |

E. Philanthropies

- | | | |
|------------------------------------|--------------------------|--------------------------|
| a) Canine Companions | <input type="checkbox"/> | <input type="checkbox"/> |
| b) George Mark Children's House | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Discovery Counseling Center | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Friday Night Out | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Monument Crisis Center | <input type="checkbox"/> | <input type="checkbox"/> |
| f) Youth Homes Workshop Instructor | <input type="checkbox"/> | <input type="checkbox"/> |
| g) Scholarship Committee | <input type="checkbox"/> | <input type="checkbox"/> |
| h) Community Outreach | <input type="checkbox"/> | <input type="checkbox"/> |

F. Social Groups

- | | | |
|---------------------|--------------------------|--------------------------|
| a) Book Club | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Stitch In Time | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Mah-Jongg | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Walkie Talkies | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Swingles | <input type="checkbox"/> | <input type="checkbox"/> |
| f) Nosh and Explore | <input type="checkbox"/> | <input type="checkbox"/> |
| g) Movie Night | <input type="checkbox"/> | <input type="checkbox"/> |

FYI – Volunteer Area Descriptions

A. Programs

- **A/V Coordinator** – sets up audio/video system for events/meetings as needed; assists and trains AWC members with slide presentations & coordinates with House A/V Director
- **Evites & RSVPs** – organizes and creates online invitations/RSVPs for luncheons/special events
- **Catering Coordinator(s)** – coordinates monthly club luncheons with caterer
- **Decorations** – designs luncheon table & décor for special events
- **Kitchen Crew Coordinator(s)** – supervises monthly kitchen crew

B. Fundraising

- **Winter/Spring Fundraiser** – works with cochaIRS on needed tasks
- **Authors' Faire 2025** – works with cochaIRS on needed tasks
- **Jewelry Sales** – works at sales events, including set up/take down, and cashiering.

C. Communications

- **Photographer/assistants** photographs AWC members, events, and activities
- **Publicity** – write/submit articles to newspapers/social media; help publicize events; design banners
- **Social Media** – maintains websites for Facebook and Flickr
- **Leaf Editor** – Assembles and distributes our bimonthly newsletter
- **Historian** – collects, organizes, and maintains AWC awards, newspaper articles, etc
- **Webmaster** – Keeps information on the website current
- **Website Administrator** – Runs and designs AWC website platform

D. Membership

- **Merry Mentors Leads** – provides a table at meetings for new members to get to know other new members, and arranges new member coffees/socials
- **Sunshine Correspondence** – sends birthday and support cards
- **Greeter Coordinator** – organizes & schedules greeters for meetings

E. Philanthropies

Philanthropy descriptions can be found in *Our Philanthropies* flyer.

F. Social Groups

Participate in as many social activities as you like! Lead volunteers satisfy their 'helping run' AWC obligation.

- **Book Clubs** – meets on the 3rd Wednesday afternoon of the month
- **Stitch in Time** – bring your knitting/stitching project; meets on the 2nd Tuesday of the month from 2:00 to 4:00 pm
- **Mah Jongg** – experienced players play on the 1st Wednesday from 1:30 to 4:00 pm at clubhouse; beginning and intermediate players play on Thursday from 1:30 to 4 pm hosted by players at their homes
- **Walkie Talkies** – easy to moderate hikes on the 1st Wednesday morning of the month
- **Swingles** – single members gather for fun activities
- **Nosh & Explore** – organizes fun and interesting excursions throughout the Bay Area
- **Movie Night** – members gather at a host home to watch movies